

**SALISBURY DISTRICT COUNCIL
SPECIAL DELEGATION PROCEDURE**

Committee Concerned: Cabinet
From: Graham Creasey **Service Units:** Legal & Property Services and COI
Date: 13 February 2008

Old Swimming Pool [OSP] – Seeding Works

Cabinet will be aware that the OSP has now been demolished and the land leveled ready for soiling and seeding. The demolition was undertaken via an accepted Tender in conjunction with the original Office Project and it did not envisage that the site would be soiled and seeded. It was anticipated that the site would be used as the contractors compound for the construction of the main office complex and it was not expected that the area would be returned to grass.

In order to progress the works as quickly as possible and during the forthcoming growing season Banyards Ltd have been asked to provide a quotation accordingly. Banyards Ltd have been one of the Council's grounds maintenance contractors for approximately 10 years and are considered eminently suitable for the project.

The Banyards Ltd quotation is in the sum of £35,500 plus VAT. In addition to this there is a requirement to remove some small sections of pathway and to provide security fencing, the value of which comes to approximately £4500 plus VAT.

In order to expedite this approval is required to procure outside the normal process.

(Please tick relevant box)

IMPLICATIONS	OFFICER	COMMENTS (incl)	NONE	NOT APPLICABLE
Legal	John Crawford	Contract standing orders require competitive tendering of contracts in excess of £30000 but in the circumstances the request is reasonable		
Financial	Alan Osborne	From within the overall budget for office centralisation		
Procurement	X		X	
Personnel	X		X	
Environmental	X		X	

Co-ordinated with **Graham Creasey & Reg Williams** Officer **L & P and COI** Unit (s)

APPROVED :

Deputy Leader : Portfolio Holder :

Copy to: Chairman & Vice-Chairman of Scrutiny Panel